

BOARD OF EDUCATION
SUSSEX-WANTAGE REGIONAL SCHOOL DISTRICT

27 Bank Street
 Sussex, NJ 07461
 973-875-3175
 FAX: (973) 875-7175

ROBERT MOONEY
 INTERIM SUPERINTENDENT
 E-mail: rmooney@swregional.org

CHRISTINA M. RIKER
 BUSINESS ADMINISTRATOR
 E-mail: criker@swregional.org

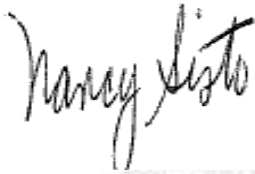
BRENDA VANWARNER
 ADMINISTRATIVE ASSISTANT

NANCY SISTO
 ADMINISTRATIVE ASSISTANT

August 29, 2017

To All Building Administrators:

Below is a schedule of payroll processing dates for voucher processing for the year 2017 - 2018. This is to advise you that if vouchers are not to me by the dates below, I cannot guarantee that the pay check will be cut in time for the next payroll check date.



Nancy Sisto
 Payroll/Benefits

Voucher Range Date	Vouchers Due	Payroll Check Date	Mail Payroll Checks
	No vouchers for this payroll	Friday, September 15, 2017	Thursday, September 14, 2017
Sept 1-15	Wednesday, September 20, 2017	Friday, September 29, 2017	Thursday, September 28, 2017
Sept 16-30	Monday, October 02, 2017	Friday, October 13, 2017	Thursday, October 12, 2017
Oct 1-15	Wednesday, October 18, 2017	Monday, October 30, 2017	Friday, October 27, 2017
Oct 16-31	Thursday, November 02, 2017	Wednesday, November 15, 2017	Tuesday, November 14, 2017
Nov 1-15	Friday, November 17, 2017	Thursday, November 30, 2017	Wednesday, November 29, 2017
Nov 16-30	Tuesday, December 05, 2017	Friday, December 15, 2017	Thursday, December 14, 2017
Dec 1-15	Monday, December 18, 2017	Friday, December 22, 2017	Thursday, December 21, 2017
Dec 16-22	Thursday, January 04, 2018	Friday, January 12, 2018	Thursday, January 11, 2018
Jan 1-15	Thursday, January 18, 2018	Tuesday, January 30, 2018	Monday, January 29, 2018
Jan 16-31	Monday, February 05, 2018	Thursday, February 15, 2018	Wednesday, February 14, 2018
Feb 1-15	Wednesday, February 21, 2018	Wednesday, February 28, 2018	Tuesday, February 27, 2018
Feb 16-28	Monday, March 05, 2018	Thursday, March 15, 2018	Wednesday, March 14, 2018
March 1-15	Tuesday, March 20, 2018	Thursday, March 29, 2018	Wednesday, March 28, 2018
March 16-31	Monday, April 09, 2018	Friday, April 13, 2018	Thursday, April 12, 2018
April 1-15	Tuesday, April 17, 2018	Monday, April 30, 2018	Friday, April 27, 2018
April 16-30	Thursday, May 03, 2018	Tuesday, May 15, 2018	Monday, May 14, 2018
May 1-15	Friday, May 18, 2018	Wednesday, May 30, 2018	Tuesday, May 29, 2018
May 16-31	Tuesday, June 05, 2018	Thursday, June 14, 2018	Wednesday, June 13, 2018
June 1-15	TBD - based upon school closing days		