

BOARD OF EDUCATION
SUSSEX-WANTAGE REGIONAL SCHOOL DISTRICT

27 Bank Street
 Sussex, NJ 07461
 973-875-3175
 FAX: (973) 875-7175

MICHAEL GALL
 SUPERINTENDENT
 E-mail: mgall@swregional.org

CHRISTINA M. RIKER
 BUSINESS ADMINISTRATOR
 E-mail: criker@swregional.org

Brenda VanWarner
 Administrative Assistant

Nancy Sisto
 Administrative Assistant

August 19, 2019

To All Building Administrators:

Below is a schedule of payroll processing dates for voucher processing for the year 2019 - 2020. This is to advise you that if original vouchers are not to me by the dates below, I cannot guarantee that the pay check will be cut in time for the next payroll check date.



Nancy Sisto
 Payroll/Benefits

Voucher Range Date	Vouchers Due	Payroll Check Date	Mail Payroll Checks
	No vouchers for this payroll	Friday, September 13, 2019	Thursday, September 12, 2019
Sept 1-13	Monday, September 16, 2019	Monday, September 30, 2019	Sunday, September 29, 2019
Sept 16-30	Tuesday, October 1, 2019	Tuesday, October 15, 2019	Monday, October 14, 2019
Oct 1-15	Wednesday, October 16, 2019	Wednesday, October 30, 2019	Tuesday, October 29, 2019
Oct 16-31	Friday, November 1, 2019	Friday, November 15, 2019	Thursday, November 14, 2019
Nov 1-15	Monday, November 18, 2019	Wednesday, November 27, 2019	Tuesday, November 26, 2019
Nov 16-27	Monday, December 2, 2019	Friday, December 13, 2019	Thursday, December 12, 2019
Dec 1-13	Monday, December 16, 2019	Friday, December 20, 2019	Thursday, December 19, 2019
Dec 16-20	Thursday, January 2, 2020	Wednesday, January 15, 2020	Tuesday, January 14, 2020
Jan 1-15	Thursday, January 16, 2020	Thursday, January 30, 2020	Wednesday, January 29, 2020
Jan 16-31	Monday, February 3, 2020	Friday, February 14, 2020	Thursday, February 13, 2020
Feb 1-14	Wednesday, February 19, 2020	Friday, February 28, 2020	Thursday, February 27, 2020
Feb 16-28	Monday, March 2, 2020	Friday, March 13, 2020	Thursday, March 12, 2020
March 1-13	Monday, March 16, 2020	Monday, March 30, 2020	Sunday, March 29, 2020
March 16-31	Wednesday, April 1, 2020	Thursday, April 9, 2020	Wednesday, April 8, 2020
April 1-9	Monday, April 20, 2020	Thursday, April 30, 2020	Wednesday, April 29, 2020
April 20-30	Friday, May 1, 2020	Friday, May 15, 2020	Thursday, May 14, 2020
May 1-15	Monday, May 18, 2020	Friday, May 29, 2020	Thursday, May 28, 2020
May 16-29	Monday, June 1, 2020	Monday, June 15, 2020	Friday, June 12, 2020
** June 15, 2020 Tentative Last Day of School - Early Dismissal			
June 1-15	TBD - based upon school closing days		