The following are recommended by the Superintendent:

**Personnel:**

1. It is recommended that the Board approve the following substitute teachers, nurses, teacher assistants, secretaries, bus drivers, and custodians as listed for the 2019-2020 school year.*

   **Teacher**
   - Sophia Tremont
   - Fallon Villamor

   **Teacher Assistant**
   - Diane DeGroat
   - Debra Stromberg
   - Maureen Ventimiglia

   **Custodian**
   - Meghan Barr
   - Kyle Vieira
   - Craig Weiss

   (*All new substitutes and appointments are required to comply with State Statute regarding fingerprinting, security checks and appropriate legal agency clearance, and also Federal Employment)

2. It is recommended that the Board accept the retirement of Deborah Fisher, School Nurse, Wantage School, effective July 1, 2020, with thanks for over 25 years of service to the District.

3. It is recommended that the Board accept the retirement of Barbara Donnelly, Principal’s Secretary, Wantage School, effective July 1, 2020, with thanks for over 34 years of service to the District.
4. It is recommended that the Board accept the retirement of Claudia Camarro, 4th Grade Teacher, Wantage School, effective July 1, 2020, with thanks for 25 years of service to the District.

5. It is recommended that the Board accept the retirement of David Pasake, Teacher, Wantage School, effective July 1, 2020, with thanks for 30 years of service to the District.

6. It is recommended that the Board accept the retirement of Lisa Block, Child Study Team Secretary, Wantage and Sussex Middle Schools, effective July 1, 2020, with thanks for over 18 years of service.

7. It is recommended that the Board rescind the appointment of Mary Southard, 3.5 hour Special Education Teacher Assistant, Wantage School, made at the December 18, 2019 Board of Education meeting, effective immediately.

8. It is recommended that the Board rescind the following resolution that was passed at the December 18, 2019 Board of Education Meeting:
   *It is recommended that the Board approve Susan Martinez, full-time BSI/Gifted and Talented Teacher, C.E. Lawrence School, MA, Step 1, $57,357.00, prorated, effective January 2, 2020 for the 2019-2020 school year.*

9. It is recommended that the Board approve Susan Martinez, full-time BSI/Gifted and Talented Teacher, C.E. Lawrence School, MA, Step 2, $57,857.00, prorated, effective January 2, 2020 for the 2019-2020 school year. (Replaces L. Campana)

10. It is recommended that the Board approve Amanda Bernstein, full-time School Social Worker, Sussex Middle School, MA, Step 1, $57,357.00 (prorated) effective on or about January 30, 2020 for the 2019-2020 school year. (Replaces K. Themelakis)

11. It is recommended that the Board approve Maureen Ventimiglia, 3.5 hour Special Education Teacher Assistant, Sussex Middle School, Step 1, $17.48 per hour, effective on or about January 30, 2019 for the 2019-2020 school year. (Replaces D. Buurman)

12. It is recommended that the Board approve Debra Stromberg, 3.5 hour Special Education Teacher Assistant, C.E. Lawrence School, Step 1, $17.48 per hour, effective on or about January 30, 2019 for the 2019-2020 school year. (Replaces L. LaRue)

13. It is recommended that the Board approve Deborah Gray, 2.0 hour Playground/Cafeteria Aide, Wantage School, $13.80 per hour, effective on or about January 30, 2020 for the 2019-2020 school year. (Replaces S. Turner)
14. It is recommended that the Board approve Christopher Mueller, Custodian, Sussex Middle School, Step 5, $39,812.00 (prorated), effective May 1, 2020 for the 2019-2020 school year. (Replaces D. Caton)

15. It is recommended that the Board approve Michelle Clink, Long Term Leave Replacement, 2nd grade Teacher, C.E. Lawrence School, BA, Step 1, $53,607.00 (prorated), effective on or about January 30, 2020 until on or about April 20, 2020. (Replaces Penhaker)

16. It is recommended that the Board approve Ashley Sarmiento, Central Office Secretary for a $100 salary increase for 6 credits earned, effective January 1, 2020.

17. It is recommended that the Board approve Carrie Orinski, 4th Grade Teacher, Wantage School, for a move on the salary guide from BA+10, Step 3, $55,357.00 to BA+20, Step 3, $56,107.00, effective February 1, 2020.

18. It is recommended that the Board approve Mariola Lawrence, Transitional Kindergarten Teacher, C.E. Lawrence School, for a move on the salary guide from BA+10, Step 5, $56,357.00 to BA+20, Step 5, $57,107.00, effective February 1, 2020.

19. It is recommended that the Board approve the following Teacher Assistants to fulfill IEP requirements for students participating in after school activities as follows below. Stipend rate is $16.00 per hour. No stipend is paid if activity does not occur or if the student is not present.

<table>
<thead>
<tr>
<th>Date(s)</th>
<th>Name</th>
<th>Hours</th>
<th>After School Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/17/20</td>
<td>Courtney Savarese</td>
<td>7:00pm - 9:00pm</td>
<td>SMS Activity Night</td>
</tr>
<tr>
<td>01/22-03/18/20</td>
<td>Michelle Terwilliger</td>
<td>3:30pm - 5:30pm</td>
<td>SMS Art Club</td>
</tr>
</tbody>
</table>

20. It is recommended that the Board approve the following updated substitute custodian rate of pay schedule for the 2019-2020 school year effective February 1, 2020:

| Substitute Custodian | $13.00 per hour |

21. It is recommended that the Board approve Maryann Daly, 3.5 hour Special Education Teacher Assistant, Wantage School, for an unpaid, continuous non-FMLA/NJFLA designated leave from on or about October 7, 2019 and ending on or about January 31, 2020. Anticipated return to work date is February 3, 2020.

22. It is recommended that the Board approve Kayla Hunsicker, 3.5 hour Special Education Teacher Assistant, C.E. Lawrence School, for a continuous non-FMLA/NJFLA designated leave of absence beginning on or about March 10, 2020 and ending on or
about April 29, 2020, utilizing accumulated leave. Anticipated return to work date is April 30, 2020.

23. It is recommended that the Board approve 3.5 hour Special Education Teacher Assistant, Wantage School, for an unpaid, intermittent, non-FMLA/NJFLA designated leave of absence beginning on or about January 2, 2020 and ending on or about June 30, 2020.

24. It is recommended that the Board approve, full-time District School Bus Driver, for a continuous concurrently-applied FMLA/NJFLA designated leave of absence beginning on or about April 20, 2020 and ending on or about June 30, 2020 utilizing accumulated days. Anticipated return to work date is September 1, 2020.

25. It is recommended that the Board approve, full-time District School Bus Driver, for a continuous concurrently-applied FMLA/NJFLA designated leave of absence beginning on or about January 27, 2020 until on or about February 14, 2020 utilizing accumulated days. Anticipated return to work date is on or about February 17, 2020.

Policy:

1. WHEREAS, the Board of Education has received the Interim Superintendent’s report of incident(s) of Harassment/Intimidation/Bullying (“HIB”) within the District; and

   WHEREAS, the Board has had the opportunity to review the Interim Superintendent’s recommendations with respect to the incident(s) of HIB on this report;

   NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Interim Superintendent’s recommendations as presented on the report.

   BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Interim Superintendent of Schools, and/or his designee, has informed the applicable parents/guardians of the students involved in these incidents with the following information within five (5) days of this Board meeting:

   · The nature of the investigation;
   · Whether the District found evidence of HIB;
   · Whether discipline was imposed;
   · Whether services were provided to address the incident of HIB.

Presented to the Board for first review:

CEL #2 2019-2020
WES #3 2019-2020
WES #4 2019-2020
SMS #8 2019-2020
Presented to the Board for second review/approval:

WES #1 2019-2020
WES #2 2019-2020
SMS #2 2019-2020
SMS #3 2019-2020
SMS #4 2019-2020
SMS #5 2019-2020
SMS #6 2019-2020
SMS #7 2019-2020

2. It is recommended that the Board approves on First Reading the following Policies and Regulations:

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>P 2430</td>
<td>Co-Curricular Activities (M)</td>
</tr>
<tr>
<td>b</td>
<td>R 5600</td>
<td>Pupil Discipline/Code of Conduct (M)</td>
</tr>
</tbody>
</table>

3. It is recommended that the Board approves on Second Reading the following Policies and Regulations:

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>P 5756</td>
<td>Transgender Students (M)</td>
</tr>
</tbody>
</table>

4. It is recommended that the Board approve the NJDOE Health and Safety Evaluation of School Buildings Checklist for the 2019-2020 school year.

5. It is recommended that the Board approve the following resolution:

**WHEREAS,** Chapter 231 of the Public Laws of NJ (1075) known as, and herein after designated as, the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth, now therefore be it

**RESOLVED:** that, for purposes of compliance with the Open Public Meetings Act, the Sussex-Wantage Regional Board of Education hereby makes the following designations:

a) The New Jersey Herald is hereby designated as the newspaper to receive notification of meetings as required by any and all sections of the Open Public Meetings Act, it appearing that this newspaper is most likely to inform the local public of such meetings and meet the requirements of the statute.
The locations for posting of notice of the meetings shall be the bulletin boards in the Township Clerks’ offices located in each constituent municipality and the Board Office.

**BE IT FURTHER RESOLVED:** that the following notice be published, posted and filed with the Township Clerk(s) pursuant to the provision of said Chapter 231 of the Public Laws of New Jersey (1975):

**NOTICE OF REVISED SCHEDULED MEETINGS FOR THE YEAR 2019/2020**

**PLEASE TAKE NOTICE**

That the Board schedule its regular and work session meetings at 7:00 pm at the Sussex Middle School Media Center, 10 Loomis Avenue, Sussex, NJ:

Formal action will be taken and executive session may be held.

February 26, 2020 (snow date March 4, 2020)
March 25, 2020 (snow date April 1, 2020)
April 29, 2020
May 13, 2020 Annual Personnel Meeting
June 24, 2020

Notice of any additions to the above schedule or changes in time, date of place of any scheduled meeting will be posted in the locations and mailed to the newspaper in advance, as required by law.

**Finance:**

1. It is recommended that the Board approve the final payment of bills for December 2019 in the amount of $722,601.34 as reviewed and as per the attached check register. Be it further noted that the breakdown by category is as follows: (F1)

   Fixed $ 20,696.41
   Operating $ 5,390.41
   Salaries $ 696,489.81
   Special $ 24.71
   Total $ 722,601.34

2. It is recommended that the Board approve the payment of bills for January 1 to 29, 2020 in the amount of $1,928,531.38 as reviewed and as per the attached check register. Be it further noted that the breakdown by category is as follows: (F2)

   Fixed $ 824,129.76
   Operating $ 317,917.29
   Salaries $ 689,893.46
3. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, we the Trustees of the Sussex-Wantage Regional Board of Education, having reviewed the reports of the Board Secretary and the Treasurer of Monies, certify that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3, for the period ending December 31, 2019.

4. It is recommended that the Board accept the Treasurer’s Report and Board Secretary’s Report for the month of December 2019.

5. It is recommended that the Board approve professional day travel, pursuant to policies 0147, 0147A, 3440, and 4440 as per the attached. (F5)

6. It is recommended that the Board approve COR # 006 for Zitone Construction & Supply Co., Inc. for the C. E. Lawrence Elementary School Paving Project as follows:

   COR #006 - Remove and replace slab under canopy $ 3,000.00
   Total Amount of this Change Order $ 3,000.00
   To be Deducted from Original Contract Allowance of: $ 1,060.00
   Amount of Increase to Contract Change Order $ 1,940.00

7. It is recommended that the Board approve the submission of the 2019-2020 Individual with Disabilities Education Act (IDEA) Consolidated Amendment 1 Grant application in the total amount of $380,400.00 as follows:

   Preschool $ 19,354
   Basic $ 361,046
   Total $ 380,400

8. It is recommended that the Board accept a donation from DonorsChoose.org in the approximate amount of $350.00. The donation is for “individualized workstations for active and engaged learners” to be used in Mrs. Stephanie Birnbaum’s classroom at Sussex Middle School. This donation is to be accepted in accordance with Board Policy # 7230 Gifts, Grants and Donations.

9. It is recommended that the Board approve PO20200950 for Parette Somjen Architects LLC to provide professional services for the Lawrence Elementary School Water System Relocation Project in the amount of $69,500.00 excluding reimbursables (funded by Capital Reserve Account).

10. It is recommended that the Board authorize and approve the Business Administrator to submit all plans and paperwork for the Lawrence Elementary School Water System Relocation Project as an “Other Capital Project” to the Department of Education for approval. It is further recommended that the Board authorize the Business Administrator
to update the Long Range Facilities Plan (LRFP) as necessary for this project.

11. It is recommended that the Board approve PO20200949 for Parette Somjen Architects LLC to provide professional services for the Wantage Elementary School Parking Lot Project in the amount of $37,500.00 excluding reimbursables (funded by Capital Reserve Account).

12. It is recommended that the Board authorize and approve the Business Administrator to submit all plans and paperwork for the Wantage Elementary School Parking Lot Project as an “Other Capital Project” to the Department of Education for approval. It is further recommended that the Board authorize the Business Administrator to update the Long Range Facilities Plan (LRFP) as necessary for this project.

13. It is recommended that the Board approve proposals from ACT to upgrade existing cameras/intercom equipment at all three schools as follows:

<table>
<thead>
<tr>
<th>School</th>
<th>Proposal Number</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sussex Middle School</td>
<td>#1767-159812</td>
<td>$2,201.82</td>
</tr>
<tr>
<td>Wantage Elementary School</td>
<td>#1767-159819</td>
<td>$3,428.56</td>
</tr>
<tr>
<td>CE Lawrence Elementary School</td>
<td>#1767-159816</td>
<td>$3,428.56</td>
</tr>
</tbody>
</table>

14. It is recommended that the Board approve the Food Service Corrective Action Plan on the Finding from the June 30, 2019 Comprehensive Annual Financial Report (CAFR) that the School Food Service Fund Net Cash Resources exceeded three (3) months average expenditures as attached. (F14)

15. It is recommended that the Board approve a lease agreement with Municipal Capital Finance for five (5) years effective March 10, 2020 through February 10, 2025 in the amount of $2,870.00 per month for eleven (11) Savin Copiers.

16. It is recommended that the Board accept a donation of $2,506.00 from Sussex Wesleyan Church to be used toward paying off delinquent school lunch debt for students at C.E. Lawrence Elementary School. This donation is to be accepted in accordance with Board Policy # 7230 Gifts, Grants and Donations.

17. It is recommended that the Board accept a donation of $3,000.00 from the Davenport Family to be used towards the development of a new playground at Wantage Elementary School in honor and memory of their son and brother, Ethan Parker Davenport. This donation is to be accepted in accordance with Board Policy # 7230 Gifts, Grants and Donations.

18. It is recommended that the Board accept a donation of $700.00 from Target Field Trips/Scholarship America to be used towards a Wantage Elementary School field trip (Speck). This donation is to be accepted in accordance with Board Policy # 7230 Gifts, Grants and Donations.
Special Services:

1. It is recommended that the Board approve a Speech Evaluation for student #5926 to be performed by Sussex County Educational Services Commission for an amount not to exceed $429.30.

2. It is recommended that the Board approve a Speech Evaluation for student #5745 to be performed by Sussex County Educational Services Commission for an amount not to exceed $429.30.

3. It is recommended that the Board approve a Speech Evaluation for student #5877 to be performed by Sussex County Educational Services Commission for an amount not to exceed $429.30.

4. It is recommended that the Board approve a Speech Evaluation for student #5672 to be performed by Sussex County Educational Services Commission for an amount not to exceed $429.30.

5. It is recommended that the Board approve a Speech Evaluation for student #4181 to be performed by Sussex County Educational Services Commission for an amount not to exceed $429.30.

6. It is recommended that the Board approve a Speech Evaluation for student #5418 to be performed by Sussex County Educational Services Commission for an amount not to exceed $429.30.

7. It is recommended that the Board approve a Speech Evaluation for student #4705 to be performed by Sussex County Educational Services Commission for an amount not to exceed $429.30.

8. It is recommended that the Board approve an Emergency Risk Assessment for student #4726 to be performed by St. Clare’s CER for an amount not to exceed $222.00.

9. It is recommended that the Board approve an Emergency Risk Assessment for student #4193 to be performed by St. Clare’s CER for an amount not to exceed $222.00.

10. It is recommended that the Board approve an Emergency Risk Assessment for student #4193 to be performed by St. Clare’s CER for an amount not to exceed $222.00.

11. It is recommended that the Board approve an Emergency Risk Assessment for student #5606 to be performed by St. Clare’s CER for an amount not to exceed $222.00.

12. It is recommended that the Board approve an Emergency Risk Assessment for student #5606 to be performed by St. Clare’s CER for an amount not to exceed $222.00.
13. It is recommended that the Board approve an Emergency Risk Assessment for student # 5629 to be performed by TreeHouse Therapy Services LLC for an amount not to exceed $175.00.

14. It is recommended that the Board approve an Occupational Therapy Evaluation for student # 5540 to be performed by J&B Therapy for an amount not to exceed $405.00.

15. It is recommended that the Board approve an Occupational Therapy Evaluation for student # 4181 to be performed by J&B Therapy for an amount not to exceed $405.00.

**Curriculum:**

1. It is recommended that the Board approve the following field trips:

<table>
<thead>
<tr>
<th>Date</th>
<th>Grade Level/Teacher</th>
<th>Destination, Purpose, Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/23/20</td>
<td>5/Doherty</td>
<td>High Point High School&lt;br&gt;High Point District Music Celebration&lt;br&gt;No cost to students</td>
</tr>
<tr>
<td>02/21/20</td>
<td>6&amp;7/Birnbaum</td>
<td>Sparta Lanes&lt;br&gt;Practice social skills in the community&lt;br&gt;No cost to students</td>
</tr>
<tr>
<td>03/02, 03/09,</td>
<td>6&amp;7/Birnbaum</td>
<td>Winslow Therapeutic Riding Center&lt;br&gt;Sensory integration in a natural setting.&lt;br&gt;Cost to students $30 per session (paid from Winslow-Gertrude Hawk fundraising activities)</td>
</tr>
<tr>
<td>03/23, 03/30,</td>
<td>6&amp;7/Birnbaum</td>
<td>Winslow Therapeutic Riding Center&lt;br&gt;Sensory integration in a natural setting.&lt;br&gt;Cost to students $30 per session (paid from Winslow-Gertrude Hawk fundraising activities)</td>
</tr>
<tr>
<td>04/06/20</td>
<td>6&amp;7/Birnbaum</td>
<td>Winslow Therapeutic Riding Center&lt;br&gt;Sensory integration in a natural setting.&lt;br&gt;Cost to students $30 per session (paid from Winslow-Gertrude Hawk fundraising activities)</td>
</tr>
<tr>
<td>03/17/20</td>
<td>7&amp;8/Kallimanis,</td>
<td>Sussex County Community College&lt;br&gt;Sussex County Teen Arts Festival&lt;br&gt;No cost to students</td>
</tr>
<tr>
<td></td>
<td>Hagemann, Hudson,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Wood</td>
<td></td>
</tr>
<tr>
<td>04/09/20</td>
<td>6&amp;7/Birnbaum</td>
<td>Sussex-Wantage Branch Library&lt;br&gt;Incorporate life skills in community setting&lt;br&gt;No cost to students</td>
</tr>
<tr>
<td>05/01/20</td>
<td>5/Williams, McCarthy,</td>
<td>Woodbourne Park&lt;br&gt;Nutrition, health and using&lt;br&gt;math in real world setting&lt;br&gt;No cost to students</td>
</tr>
<tr>
<td></td>
<td>Pasake, Speck</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Class/Name</td>
<td>Activity Description</td>
</tr>
<tr>
<td>------------</td>
<td>-------------------------------------</td>
<td>--------------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| 05/01/20   | 6&7/Birnbaum                        | Lorenzo’s Pizza                                                                      | Incorporate life skills in community setting  
Cost to students $10                                                            |
| 05/20/20   | 7&8/Wood                            | Skylands Stadium                                                                      | Celebrate the year’s service to the community  
by the NJHS members  
Cost to students $20                                                       |
| 05/26/20   | 4/Camarro, Green, Leanzo, Lombardi, Oriniski | Waterloo Village                                                                     | NJ History  
Cost to students $7; cost to BOE $5 per student  
(Total admission price $12)                                               |
| 05/29/20   | 7&8/Wood                            | Hardyston Middle School                                                               | Sussex County Middle School Academic Bowl  
No cost to students                                                            |
| 06/03/20   | 5/Williams, McCarthy                | Gebhard Environmental Center                                                         | Realistic Fiction Unit and using  
volume in real world setting  
No cost to students                                                            |
| 06/03/20   | 7/All Teachers                      | Bronx Zoo                                                                             | Explore global biodiversity and  
Conservation efforts  
Cost to students $40  
Cost to BOE $20 per students + buses  
(Total admission price $60)                                                  |
| 06/04/20   | K/Lawrence, Maas, Roy, Schneider, Wagner, Young | Land of Make Believe                                                                | Culminating trip for Kindergarten  
No cost to students  
Cost to BOE $15 per student + buses  
(Total admission cost $15)                                                   |
| 06/10/20   | 7/Citro                             | Wantage School                                                                        | Work with younger students  
promoting math skills  
No cost to students                                                            |